

BOND COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 2

PARENT REQUEST FOR EXTENDED TRAVEL OF STUDENT

Student's Name Building Attending

It is the obligation of parents to maintain attendance of their children in school. If they do not, the parents of a child may be charged for truancy of their children.

EXCUSED ABSENCES include (1) personal illness, (2) medical or dental appointments, (3) death in the family, (4) parent approved absences, and (5) authorized school-sponsored trips. It is the student's responsibility to initiate the procedures for make-up work the day they return to school.

Parent approved absences – If a student is aware that they are going to be out of school in advance, the principal or secretary should be notified and a parent approved form needs to be filled out and signed by all teachers. This form then needs to be returned to the office verifying that the teachers are aware of the absence. **Failure to have this form filled out and returned to the office at least 3 days prior to travel will result in the absences being unexcused.** It is expected that the student will be caught up on all assignments upon return. **NO PRE-PLANNED ABSENCES WILL BE GRANTED OR APPROVED DURING PARCC TESTING OR during hunting seasons.** The school may classify parent approved absences in excess of five (5) days as unexcused.

UNEXCUSED ABSENCES: Any student who misses school without notification, or prior planning for absence, will be counted unexcused for that time out of school. No daily work can be made up. All tests may be made up but **no credit will be given.**

DESCRIPTION OF TRAVEL:

Language Arts

Dates to be away from school

Science

Social Studies

Excused Absence
with prior planning

Math

Parent Signature

Principal Signature